Your Digital Workplace

Your workplace for communication
Use Teams to connect with colleagues and students anytime, anywhere
A hub for teamwork, everything you need to get things done in one place with Teams. Chat with colleagues, collaborate on documents across Office 365 and SharePoint, connect with your team in discussions via chat or a Teams meeting to share voice, video and content. Add collaborators from across the university and beyond with ease.

Your workplace for collaboration
Use SharePoint to organise and store information and collaborate easily
Access SharePoint through Teams via the 'Files' tab and connect you and your team to the content, information and apps you use every day, allowing you to collaborate easily on documents in real time with colleagues and share with secure links. Work from any device using web apps, mobile apps or desktop versions.
SharePoint - the future of your J: drive.

Your workplace for smart storage
Use OneDrive to access your files, wherever you are
Store your files and documents securely and simply with OneDrive - your personal space in the cloud. Use the OneDrive app to access your work on-the-go and even scan directly from your phone or tablet. OneDrive is the ideal place to start your work before sharing on SharePoint or Teams.
OneDrive - the future of your G: drive.

For further support and guidance, go to Digital Workplace: https://www.its.qmul.ac.uk/support/digital-workplace/

Please refer to the relevant policies and guidance, including the Data Protection Policy, Information Classification Policy, IT Services T&Cs on https://www.its.qmul.ac.uk/governance/policies/